



Eurojust record of processing activity

Record of processing personal data activity, based on Article 31 of Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

Part I – Article 31 Record (this part is publicly available)

No.	Item	Description
EuroMed Justice Network of Contact Points (EMJNet Directory)		
1.	Last update of this record	
2.	Reference number [For tracking, please contact the DP Office for obtaining a reference number.]	CAU-06 (January 2022)
3.	Name and contact details of controller [Use functional mailboxes, not personal ones, as far as possible - this saves time when updating records and contributes to business continuity.]	EuroMed Justice Program Coordinator EuroMedJustice@eurojust.europa.eu
4.	Name and contact details of DPO	dpo@eurojust.europa.eu
5.	Name and contact details of joint controller (where applicable) [If you are jointly responsible with another EUI or another organisation, please indicate so here (e.g. two EUIs with shared medical service). If this is the case, make sure to mention in the description who is in charge of what and whom people can address for their queries.]	n.a.
6.	Name and contact details of processor (where applicable) [If you use a processor (contractor) to process personal data on your behalf, please indicate so (e.g. 360° evaluations, outsourced IT services or pre-employment medical checks).]	Staff of the EuroMed Justice Program Team (EMJ PMT)

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<p>7.</p>	<p>Purpose of the processing</p> <p>[Very concise description of what you intend to achieve; if you do this on a specific legal basis, mention it as well (e.g. staff regulations for selection procedures).]</p>	<p>The purpose of the processing is the creation of a Directory of EuroMed Justice Network of contact points (EMJ Net) in line with the organisational rules of EMJNet as adopted by CrimEx Special on 23 November 2021 and endorsed by the EuroMed Forum of Prosecutor General on 25 November 2021.</p> <p>The Directory will contain the professional contact details of the contact points officially nominated by the South Partner Countries (SPCs) and EU MSs participating in EMJ Programme and by EJN Secretariat.</p> <p>The purposes of the EMJNet are to:</p> <ol style="list-style-type: none"> a. Facilitate the first contact, speed up the process, monitor, ensure fluidity and expedite the judicial cooperation, in the case of the mandatory use of traditional MLA framework, official communication channels and central authorities. b. Provide initial advise on national legal framework, judicial system and the requirements for replying to a MLA request and the application of bilateral and multilateral agreements (e.g.: who to address; how to fill an MLA or rogatory letter; what channels to use) c. Facilitate the contacts - between CPs established at national level and CPs from other networks.¹ d. Build confidence between contact points; e. Establish a cross-Mediterranean culture of operational cooperation and collaboration <p>The Directory will be developed on the base of the current EMJ Directory including CrimEx contact points (including CrimEx members who consented to be included in the Directory and have their personal data shared with the other CrimEx from the Directory.)</p>
<p>8.</p>	<p>Description of categories of persons whose data are processed and list of data categories</p> <p>[In case data categories differ between different categories of persons, please explain as well.]</p>	<p>Categories of persons:</p> <ul style="list-style-type: none"> • Public officials (prosecutors, judges or representatives of Ministry of Justice) from SPCs and EU MSs, appointed by the EMJ National Focal Points for that country;

¹Central Asian Regional Information and Coordination Centre (CARICC), the South East Asia Justice Network (SEAJust), the West African Network of Central Authorities and Prosecutors (WACAP), the European Judicial Network (EJN), the Ibero-American Legal Cooperation Network (IberRed), SELEC/SEEPAG and others.

		<ul style="list-style-type: none"> EJN staff nominated by EJN Secretariat <p>Categories of data: name and surname, title, job title, institutional contact details (institution address, phone numbers, email addresses).</p>
9.	<p>Time limit for keeping the data</p> <p>[Indicate your administrative retention period including its starting point; differentiate between categories of persons or data where needed (e.g. in selection procedures: candidates who made it onto the reserve list vs. those who did not).]</p>	<p>The data is kept until the end of the Programme or until EuroMed Justice PMT is informed of any changes in the nomination of the CrimEx members.</p> <p>They are shredded (if in paper form) or deleted (if electronically) if EuroMed Justice PMT is informed that the data is not correct anymore (due to replacement or departure of that individual focal point).</p> <p>The Directory is regularly updated whenever EuroMed Justice PMT is informed of a change of the initial appointment information. Ping tests will regularly be organised by EMJ Team to check the accuracy of the data.</p> <p>New entries provided by NFPs and EJN Secretariat will be processed without any delay.</p>
No.	Item	Description
10.	<p>Recipients of the data</p> <p>[Who will have access to the data within Eurojust? Who outside Eurojust will have access? Note: no need to mention entities that may have access in the course of a particular investigation (e.g. OLAF, EO, EDPS).]</p>	<p>The recipients are EuroMed Justice Team members tasked for this purpose by the Program Coordinator.</p> <p>The Directory will be shared with all the members of the Directory.</p>
11.	<p>Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?</p> <p>[E.g. processor in a third country using standard contractual clauses, a third-country public authority you cooperate with based on a treaty. If needed, consult DPO for more information on how to ensure safeguards.]</p>	<p>The Directory will be shared with all the members of the Directory. This means data will be transferred to third countries (to the SPCs who have contact points in the Directory).</p> <p>Contact points to be included in the Directory will provide their explicit consent to be included in the Directory and have their data shared with the other members of the Directory.</p> <p>Prior to giving this consent, contact points will be informed, in writing, of the possible risks of such transfers for the data subject due to the absence of an adequacy decision and appropriate safeguards. (Article 5.1.d and 50.1.a of REGULATION (EU)</p>

		2018/1725)
12.	<p>General description of security measures, where possible.</p> <p>[Include a general description of your security measures that you could also provide to the public.]</p>	<p>Data is processed and stored in the Eurojust secure ICT environment.</p> <p>The Directory will be locked and the access password will be known only by EMJ team and the contact point.</p> <p>The access password will be provided to the contact points via a different communication channel than the communication channel sending the Directory.</p>
13.	<p>For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the data protection notice:</p> <p>[While publishing the data protection notice is not strictly speaking part of the record, doing so increases transparency and adds no administrative burden, since it already exists.]</p>	<p>Data protection notice attached to this record.</p>