DATA PROTECTION NOTICE
regarding the processing of personal data in the context of Eurojust’s Festive Family Event held at the Eurojust premises on 08 December 2023

1. Context of the processing activity and Controller

The Festive Family Event is for all post holders of Eurojust (administration and national desks) and their children and spouses/partners. It is a social event, in presence, taking place at the Eurojust premises on 8 December 2023. There are several activities for the participants to take part in.

Prior to, during and after the meeting, the members of the Eurojust Social Association (ESA) will collect and process personal data of the participants attending the meeting via the EventsForce system and through the ESA@eurojust.europa.eu functional mailbox. Such data is necessary to arrange the meeting and other related services. List of participants and speakers will be drafted for internal planning purposes. The list may be shared with the staff members who have volunteered to host an activity.


The data controller is the ESA and can be contacted via the email address esa@eurojust.europa.eu.

2. What personal information do we collect, for what purpose, under which legal bases and through which technical means?

Purpose of the processing

Personal data will be collected from the participating Eurojust post holders and their families for the purpose of event planning and security. In particular, personal data of Eurojust post holders and family members taking part to the event will be collected and processed as follows:

- ESA representatives send an email to all Eurojust post holders, presenting the event. In the email it is included a registration link to the event through the EventsForce system, the general registration tool for Eurojust events. More information on EventsForce are available on the Data Protection Notice.
- Through EventsForce, ESA representatives get the list of Eurojust post holders and family members who registered to the event.
- ESA representatives share the list of participants with Security Unit, who checks the identity of participants upon arrival at the event.

Types of personal data

The following categories of personal data of Eurojust post holders and their family members taking part to the event are processed in the context of the above mentioned processing activity:

- Name, surname, email address of Eurojust post holders and family members;
- Age of Eurojust post holders’ children, in order to plan tailored activities during the event.

In the registration link to the event, it is possible to specify any dietary restrictions.
Legal basis
Processing is based on consent of Eurojust post holders and family members taking part to the event (Article 5(1)(d) of the Regulation).

During the event, pictures and videos may be taken, subject to the consent of the participants. Pictures and videos may be published on the Intranet page and on the Internal Newsletter. Photos taken under private capacity do not fall under the responsibility of ESA.

Consent may be withdrawn by the data subjects at any time. In order to do that, please contact the Eurojust Social Association via email address: ESA@eurojust.europa.eu. ESA will do what technically and organisationally possible to accomplish the request as soon as possible.

Technical means
The data is collected via EventsForce, the registration tool used for organisation of Eurojust meetings and events. More information on EventsForce are available on the Data Protection Notice.

3. Who has access to your personal data and to whom is it disclosed?
With regard to the organisation of the event – and solely for this purpose – duly authorised staff members from ESA, the Events and Logistics Units and the Security Unit have access to your personal data. Eurojust members who volunteer for the activities may have access to the list only to the extent needed for the organisation of the specific activity.

4. How do we protect and safeguard your information?
Appropriate technical and organizational measures will be taken in order to safeguard and protect your personal data from accidental or unlawful destruction, loss, alteration, unauthorized disclosure or access. Please see the EventsForce data Protection Notice for a detailed description of the measures carried out to protect the personal data processed within the tool.

5. How can you verify, modify or delete your information?
You have the right to access your personal data and to relevant information concerning how we use your personal data. You have the right to request rectification of your personal data. You have the right to ask that we delete your personal data or restrict its use. Where applicable, you have the right to object to our processing of your personal data, on grounds relating to your particular situation. Where applicable, you have the right to your data portability. We will consider your request, take a decision, and communicate it to you. For more information, please see Articles 14 to 21, 23 and 24 of Regulation (EU) 2018/1725. Please note that in some cases restrictions under Article 25 of Regulation (EU) 2018/1725 may apply (see College Decision 2020-04 of 15 July 2020 on internal rules concerning restrictions of certain data subjects’ rights in relation to the processing of personal data in the framework of activities carried out by Eurojust, available in the Eurojust website here).

To exercise your rights, please contact ESA@eurojust.europa.eu

6. How long do we keep your personal data?
The list of participants to the event will be deleted by the ESA representatives once the event has taken place.
7. How can you verify, modify or delete your information?

You have the right to access, rectify or erase or restrict the processing of your personal data or, where applicable, the right to object to processing or the right to data portability in line with Regulation (EU) 2018/1725. For more information, please see Articles 14 to 21, 23 and 24 of Regulation (EU) 2018/1725. Any such request should be directed to the data controller by using the following email address: esa@eurojust.europa.eu.

8. Contact information

In case of queries regarding the processing of personal data you may also contact the Data Protection Officer of the Eurojust (dpo@eurojust.europa.eu).

9. Recourse

You have the right to lodge a complaint to the European Data Protection Supervisor via the email edps@edps.europa.eu or https://edps.europa.eu/data-protection/our-role-supervisor/complaints_en if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data.