



DATA PROTECTION NOTICE

Regarding the processing of personal data in the context of the Symposium on Victims' Rights

As Eurojust collects and further processes personal data, it is subject to *Regulation (EU) 2018/1725 of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC ('Regulation (EU) 2018/1725')*.

The following information is provided as per Articles 15 of Regulation (EU) 2018/1725.

1. Context of the processing activity and Controller

On 24 and 25 April 2024, Working Group on Victims' Rights is organising the Symposium on Victims' Rights at Eurojust, under the auspices of the Belgian Presidency of the EU Council. The meeting aims to provide a platform for judicial practitioners from across the EU to engage in focused discussions on challenges and best practices. Additionally, it will zoom in on the practical issues and new initiatives with the aim of further growing our collective expertise.

A data controller is the person responsible for processing your data.

The data controller is the Head of Casework Unit who can be contacted via the email address operations@eurojust.europa.eu

2. What personal information do we collect, for what purpose, under which legal bases and through which technical means?

Purpose of the processing

The purpose of processing of personal data is to keep, within the WG of Victims' Rights at Eurojust, a contact list of the participants for organising the meeting and distribution of meeting related documents, as well as for the reimbursement of participants, if required.

Types of personal data

The following categories of personal data are processed in the context of the above mentioned processing activity:

- Name;
- Surname;
- Function;
- Corporate phone number;
- Organisation (including country where the organisation is located);
- Corporate email address;
- Office address (including city);
- Data provided for reimbursement purposes. For detail on how and which categories of your personal data are processed in the context of reimbursement, please see the [Data protection](#)



[notice for processing of personal data in the context of Eurojust's Missions Approval and Planning System;](#)

- Dietary/allergy requirements.

Legal basis

The processing of this data is necessary to organise the Symposium on Victims' Rights at Eurojust, aiming to provide a platform for judicial practitioners from across the EU to engage in focused discussions on challenges and best practices. The processing will be based on Article 5 (1) (a) of Regulation (EU) 2018/1725).

The processing of the personal data contained in the list of participants will be based on Article 5(1)(d) of Regulation (EU) 2018/1725) (consent). Personal data included in the list of participants is strictly limited to the categories of personal data, namely Name, Surname, Function, Corporate phone number, Organisation, Office address, Country and Corporate email address, that each participant has explicitly given consent to include in the list and share with the other participants when registering for the meeting. Please note that you have the right to withdraw your consent. To do that, please contact the data controller via operations@eurojust.europa.eu and we will do what is technically and organisationally possible to accomplish your request as soon as possible.

Technical means

Your personal data is collected through the registration process on the Eurojust event management webpage. Eurojust will store the data in the Eurojust secure ICT environment with restricted access by duly authorised post holders of Eurojust on the need-to-know basis.

3. Who has access to your personal data and to whom is it disclosed?

The responsible and duly authorised Eurojust staff members within Casework Unit, the Chair of WG on Victims' Rights and the responsible and duly authorised staff of National Desks will have access to the data provided in the registration form.

With regard to the organisation of the Symposium on Victims' Rights and solely for this purpose, duly authorised staff members from Budget, Finance & Planning, Security, Events and Logistics Unit will also have access to the data on need to know basis.

The list of participants, which includes personal data of those participants indicated above that have explicitly given their consent to share their contact details with the other participants in the meeting, is sent to them electronically after the meeting.

4. How do we protect and safeguard your information?

The information is electronically stored in the Data Management System of Eurojust, a secured network. All IT tools at Eurojust are developed according to a standard set of security standards and are thoroughly tested accordingly, to ensure robustness and reliability.

5. How can you verify, modify or delete your information?

You have the right to access your personal data and to relevant information concerning how we use your personal data. You have the right to request rectification of your personal data. You have the right to ask that we delete your personal data or restrict its use. Where applicable, you have the right to object to our processing of your personal data, on grounds relating to your particular situation. Where applicable, you have the right to your data portability. We will consider your request, take a decision, and communicate it to



you. For more information, please see Articles 14 to 21, 23 and 24 of Regulation (EU) 2018/1725. Please note that in some cases restrictions under Article 25 of Regulation (EU) 2018/1725 may apply (see College Decision 2020-04 of 15 July 2020 on internal rules concerning restrictions of certain data subjects' rights in relation to the processing of personal data in the framework of activities carried out by Eurojust, available in the Eurojust website [here](#)).

To exercise your rights, please contact operations@eurojust.europa.eu.

6. How long do we keep your personal data?

The list is made only for the purpose of the meeting on the basis of the registration and the consent to share personal data of the participants. The list will be kept by the Casework Unit until the meeting follow-up (e.g. meeting outcome report sent to the participants, reimbursement of participants' costs) is completed, but no longer than 12 months. After that, the duly authorised staff members of the Casework Unit (as described in section 3) will delete the list and inform each other accordingly.

7. Contact information

In case of queries regarding the processing of personal data you may also contact the Data Protection Officer of the Eurojust (dpo@eurojust.europa.eu).

8. Recourse

You have the right to lodge a complaint to the European Data Protection Supervisor via the email edps@edps.europa.eu or https://edps.europa.eu/data-protection/our-role-supervisor/complaints_en if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data.