DATA PROTECTION NOTICE
For processing of personal data in the context of the Extranet

1. Context and Controller
As Eurojust collects and further processes personal data, it is subject to Regulation (EU) 2018/1725 of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC and Regulation (EU) 2018/1727 of the European Parliament and of the Council of 14 November 2018 on the European Union Agency for Criminal Justice Cooperation (Eurojust), and replacing and repealing Council Decision 2002/187/JHA. Collection and processing of the administrative personal data required for the functioning of the Extranet is under the responsibility of the Controller: the Head of Information Management Unit who can be contacted at ICTProjects2@eurojust.europa.eu.

2. What personal information do we collect, for what purpose, under which legal bases and through which technical means?

Legal basis
The legal basis for processing of the administrative personal data is article 5(a) of the Regulation (EU) 2018/1725 and Rec. (22) of the Regulation 2018/1725: “Processing of personal data for the performance of tasks carried out in the public interest by the Union institutions and bodies includes the processing of personal data necessary for the management and functioning of those institutions and bodies”.

In addition, the processing of the data is in line with organisational objectives:
- Strategic Action Area 3 (a) Ensure effective organisational structure and processes;
- SAA 1(b) Reinforce Operational cooperation with key partners.

Purpose of the processing
The administrative personal data are processed for authorising and validating of the accounts. For monitoring and detecting of external security threats to the infrastructure; and to facilitate better collaboration and functioning of the network secretariats.

Technical means
Your administrative personal data are collected using electronic submission of user registration form on the Extranet. The information is processed by duly authorised Eurojust post holders working in the Secretariats/Units who manage the Extranet. Data provided in the User Registration Form are kept until the authorisation and validation process is completed.

Data of contact points published on the Extranet are kept until the account is terminated either based on user's request, or based on information provided by the National Authority, i.e., the practitioner/expert left the position/office/national authority.

Authentication to the Extranet is based on the EU login managed by the European Commission.

The Extranet is hosted via DIGIT in an encrypted cloud infrastructure, hosted in Amazon AWS EU regions, specifically in Ireland, the Dublin AWS region.
Types of personal data

Personal data collected and further processed:

End users of the Extranet:
- Name, surname, email address, organisation, and position, username, time and date logged in, user’s IP for security reasons, e.g. in case there is the need to block a suspicious/malicious IP

3. Who has access to the personal data and to whom is it disclosed?

For the purpose detailed above, access to the personal data is given to the following persons, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with European Union law:

a) Eurojust duly authorised post holders from the Secretariats/Units managing the Extranet;
b) All authorised users of the respective Extranet have access to the list of National Experts on the basis of the consent given by the National Experts (note: this process is being done outside of the Extranet);
c) The Drupal developer for security purposes e.g. in case of actions are required due to a malicious attacks;
d) The hosting party, DIGIT using AWS, will be able to access the data for security purposes e.g. if the above users have no access and a restore is needed.

4. How do we protect and safeguard information?

Personal data is protected through following industry best practices. All data are stored in physically secure data centres in the EU (Ireland) and are protected with security controls and accessible only by verified and authorised people. There are also several layers of protection in place to detect and block unauthorised and/or malicious traffic.

5. How can you verify, modify or delete your information?

For administrative personal data: you have the right to access your personal data and to the relevant information concerning how we use it. You have the right to rectify your personal data. Under certain conditions, you have the right to ask that we delete your personal data or restrict their use, where applicable, you also have the right to data portability and the right to object to the processing of your personal data, on grounds relating to your particular situation. We will consider your request, take a decision and communicate it to you. For more information, please see Articles 14 to 21, 23 and 24 of Regulation (EU) 2018/1725. Please note that in some cases restrictions under Article 25 of Regulation (EU) 2018/1725 may apply (see College Decision 2020-04 of 15 July 2020 on internal rules concerning restrictions of certain data subjects rights in relation to the processing of personal data in the framework of activities carried out by Eurojust, available in the Eurojust website here). If you wish to exercise your data subject rights, please make use of the following email address: usersupport@eurojust.europa.eu, by explicitly describing your request.

6. How long do we keep your personal data?

Personal data for the authorisation and validation of the accounts are kept until the authorisation and validation process is completed.
Data of contact points published on the Extranet are kept until the account is terminated either based on user’s request, or based on information provided by the National Authority, i.e., the practitioner/expert left the position/office/national authority.

The user log data are deleted after the first 1000 logs (subject to the regular reviews on the need to reduce the number of logs).

7. Contact information

In case of queries regarding the processing of personal data, Eurojust Data Protection Officer can be contacted via email address: dpo@eurojust.europa.eu.

8. Recourse

You have the right to lodge a complaint to the European Data Protection Supervisor via email: edps@edps.europa.eu or following the link: https://edps.europa.eu/data-protection/our-role-supervisor/complaints_en if you consider that your rights under the Eurojust Regulation or Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data.