



## Eurojust record of processing activity

Record of processing personal data activity, based on Article 31 of Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC

### Part I –Article 31 Record (this part is publicly available)

Nr.	Item	Description
<b>SIRIUS Project</b>		
1.	<b>Last update of this record</b>	<b>April 2021</b>
2.	<b>Reference number</b> [For tracking, please contact the DP Office for obtaining a reference number.]	<b>CU-01.02 (April 2021)</b>
3.	<b>Name and contact details of controller</b> [Use functional mailboxes, not personal ones, as far as possible - this saves time when updating records and contributes to business continuity.]	Head of the Casework Unit <a href="mailto:OPDSecretariat@eurojust.europa.eu">OPDSecretariat@eurojust.europa.eu</a>
4.	<b>Name and contact details of DPO</b>	<a href="mailto:dpo@eurojust.europa.eu">dpo@eurojust.europa.eu</a>
5.	<b>Name and contact details of joint controller (where applicable)</b> [If you are jointly responsible with another EUI or another organisation, please indicate so here (e.g. two EUIs with shared medical service). If this is the case, make sure to mention in the description who is in charge of what and whom people can address for their queries.]	The SIRIUS platform is hosted on the “Europol Platform for Experts” (EPE). Being Europol - European Union’s law enforcement agency – the EPE’s product owner, it acts, in this context, as a joint controller for data collected and processed via the registration form on EUSurvey. For additional information on the EPE you can refer to the dedicated page on Europol website, following this link: <a href="https://www.europol.europa.eu/activities-services/services-support/information-exchange/europol-platform-for-experts">https://www.europol.europa.eu/activities-services/services-support/information-exchange/europol-platform-for-experts</a>
6.	<b>Name and contact details of processor (where applicable)</b> [If you use a processor (contractor) to process personal data on your behalf, please indicate so (e.g. 360° evaluations, outsourced IT services or pre-employment medical checks).]	<ul style="list-style-type: none"> <li>• Authorised staff members within Eurojust’s Casework Unit. Contact email: <a href="mailto:sirius.eurojust@eurojust.europa.eu">sirius.eurojust@eurojust.europa.eu</a></li> <li>•</li> </ul>

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7.	<b>Purpose of the processing</b>  [Very concise description of what you intend to achieve; if you do this on a specific legal basis, mention it as well (e.g. staff regulations for selection procedures).]	<p>The purpose of the registration form (established under EUSurvey environment) is to collect and manage information necessary to invite, verify and authorise new subscribers to the judiciary forum on the SIRIUS Platform, hosted on the EPE.</p> <p>For additional information on EUSurvey application and its privacy policy please visit: <a href="https://ec.europa.eu/eusurvey/home/privacystatement">https://ec.europa.eu/eusurvey/home/privacystatement</a>, whereas the “Terms of Service” are available at the following link: <a href="https://ec.europa.eu/eusurvey/home/tos">https://ec.europa.eu/eusurvey/home/tos</a></p>
8.	<b>Description of categories of persons whose data are processed and list of data categories</b>  [In case data categories differ between different categories of persons, please explain as well.]	<p>Members and representatives of the judiciary community (prosecutors, judges, investigative judges) of EU Member States or third Countries with whom Eurojust has concluded a cooperation agreement (<a href="http://www.eurojust.europa.eu/doclibrary/Eurojust-framework/Pages/agreements-concluded-by-eurojust.aspx?Page=1">http://www.eurojust.europa.eu/doclibrary/Eurojust-framework/Pages/agreements-concluded-by-eurojust.aspx?Page=1</a>)</p> <p>List of data categories: title, first and last name, corporate e-mail address, country, organisation and function, membership to networks hosted at Eurojust and/or being part of Eurojust/national authority.</p>
9.	<b>Time limit for keeping the data</b>  [Indicate your administrative retention period including its starting point; differentiate between categories of persons or data where needed (e.g. in selection procedures: candidates who made it onto the reserve list vs. those who did not).]	<p>6 months.</p> <p>After such a period, the stored data that had previously been collected by means of EUSurvey is erased.</p>
10.	<b>Recipients of the data</b>  [Who will have access to the data within Eurojust? Who outside Eurojust will have access? Note: no need to mention entities that may have access in the course of a particular investigation (e.g. OLAF, EO, EDPS).]	<p>On a case-by-case basis and exclusively for the purpose of support in verifying membership requests, data provided via the registration form on EUSurvey might be accessed by members of National Desks, post holders of networks hosted by Eurojust (European Judicial Network, European Judicial Cybercrime Network and Joint Investigation Teams), contact points and liaison prosecutors from Third Countries with whom Eurojust has concluded a cooperation agreements.</p> <p>Possible verification of membership requests involving the above-mentioned entities build on the strong data protection safeguards in place, on top of the security measures described under point 12) and the data protection notice reported under point 13).</p>
11.	<b>Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?</b>  [E.g. processor in a third country using standard contractual clauses, a third-country public authority you cooperate with based on a treaty. If needed, consult DPO]	N/A

Nr.	Item	Description
	for more information on how to ensure safeguards.]	
12.	<b>General description of security measures, where possible.</b>  [Include a general description of your security measures that you could also provide to the public.]	As data is collected via EUSurvey application you can refer to its specific “Terms of Service” at the following link: <a href="https://ec.europa.eu/eusurvey/home/tos">https://ec.europa.eu/eusurvey/home/tos</a>  The SIRIUS registration form is implemented according to ICT security recommendations and follows the standard methodology in place for all Eurojust ICT projects. Data collected will be protected to a level that is appropriate to its sensitivity and will be accessible exclusively to authorized staff.
13.	<b>For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the data protection notice:</b>  [While publishing the data protection notice is not strictly speaking part of the record, doing so increases transparency and adds no administrative burden, since it already exists.]	The following data protection notice is placed at the bottom of the registration form on EUSurvey, right before the “Submit” button. It will display, right at its beginning, an empty checkbox marked with a red asterisk signaling the user that it is a mandatory field. The user will have to actively mark the checkbox in order to acknowledge the data protection notice and its content. Without this action it will not be possible to submit the registration form.  “By ticking this box you consent to the collection and processing of personal data within the scope of the SIRIUS Project. Also, you acknowledge that the information you provide in this registration form will be only collected and processed for the purpose of supporting the organisation and management of identification, invitation to register and authorisation of the representatives of the judicial authorities to the judiciary forum on the SIRIUS platform (hosted by Europol on the “Europol Platform for Experts” (EPE) and jointly managed by Eurojust).  The processing of personal data is subject to Regulation (EU) 2018/1725 ( <a href="https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX%3A32018R1725">https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX%3A32018R1725</a> ). The data you provide in this registration form will only be processed by authorised persons who need to do so and kept for as long as it is necessary to complete the registration to the judiciary forum on the SIRIUS platform and, in any case, up to a maximum of six months. After such a period, the stored data is erased.  In case you wish to withdraw your consent or exercise your rights to access, rectify, erase or restrict the processing of your personal data, or, where applicable, the right to object to processing or the right to data portability in line with Regulation (EU) 2018/1725, you can do it at any time by contacting (via email: <a href="mailto:Sirus.eurojust@eurojust.europa.eu">Sirus.eurojust@eurojust.europa.eu</a> ) the responsible data processors within the Casework Unit. Collection and processing of personal data within the scope of the SIRIUS Project are under the responsibility of the Head of the Casework Unit (the Controller) of Eurojust.  Should you have any additional queries regarding the processing of personal data, you can contact Eurojust’s Data Protection Officer via email: <a href="mailto:dpo@eurojust.europa.eu">dpo@eurojust.europa.eu</a> . Finally, you have the right of recourse to the European Data Protection Supervisor via email: <a href="mailto:edps@edps.europa.eu">edps@edps.europa.eu</a> or following the link: <a href="https://edps.europa.eu/data-protection/our-role-">https://edps.europa.eu/data-protection/our-role-</a>

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		supervisor/complaints_en”