



Eurojust record of processing activity

Record of processing personal data activity, based on Article 31 of Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC

Part I – Article 31 Record (this part is publicly available)

Nr.	Item	Description
Contact/distribution list of the European Judicial Cybercrime Network		
1.	Last update of this record	July 2020
2.	Reference number [For tracking, please contact the DP Office for obtaining a reference number.]	CU-06 (July 2020)
3.	Name and contact details of controller [Use functional mailboxes, not personal ones, as far as possible - this saves time when updating records and contributes to business continuity.]	Head of the Casework Unit operations@eurojust.europa.eu
4.	Name and contact details of DPO	dpo@eurojust.europa.eu
5.	Name and contact details of joint controller (where applicable) [If you are jointly responsible with another EUI or another organisation, please indicate so here (e.g. two EUIs with shared medical service). If this is the case, make sure to mention in the description who is in charge of what and whom people can address for their queries.]	N/A
6.	Name and contact details of processor (where applicable) [If you use a processor (contractor) to process personal data on your behalf, please indicate so (e.g. 360° evaluations, outsourced IT services or pre-employment medical checks).]	Duly authorized staff members within EJCEN support team. EJCEN@eurojust.europa.eu

Nr.	Item	Description
7.	<p>Purpose of the processing</p> <p>[Very concise description of what you intend to achieve; if you do this on a specific legal basis, mention it as well (e.g. staff regulations for selection procedures).]</p>	<p>On 9 June 2016 the European Judicial Cybercrime Network (EJCN) was established by Conclusion No 10025/16 of the Council of European Union. The Network was established with the objective of facilitating the exchange of expertise and best practices, enhancing cooperation between the competent judicial authorities when dealing with cybercrime, cyber-enabled crime and investigations in cyberspace, and fostering dialogue to ensure the rule of law in cyberspace.</p> <p>The purpose of processing the personal data is to keep the contact list of the members of the network to maintain an exchange of non-operational information (strategic information on best practices in prosecuting cybercrime, no personal data) with the members of the network including through a restricted workspace (the EJCN RA), which can be used by the members of the network as a repository of non-operational information.</p>
8.	<p>Description of categories of persons whose data are processed and list of data categories</p> <p>[In case data categories differ between different categories of persons, please explain as well.]</p>	<p>The personal data processed are full name, surname, office address, corporate email, corporate telephone number, belonging to the members of the network of EU MSs and of associated third States (prosecutors, judges, investigative judges).</p> <p>The categories of data stored are the ones used to verify, subscribe and grant access to the EJCN RA and enable outreach to the members of the Network (e.g. via RA, e-mails, Plenary Meetings etc.).</p>
9.	<p>Time limit for keeping the data</p> <p>[Indicate your administrative retention period including its starting point; differentiate between categories of persons or data where needed (e.g. in selection procedures: candidates who made it onto the reserve list vs. those who did not).]</p>	<p>The data contained in the contact list are reviewed and updated every twelve (12) months. The data collecting will continue for the duration of the existence of the network.</p> <p>At every annual check up, as soon as Eurojust is notified about the changes of the position or personal details of a person, the data in the list are updated, or if no longer necessary, deleted. The e-mail providing this information is kept, until the next verification exercise takes place (once a year).</p>
10.	<p>Recipients of the data</p> <p>[Who will have access to the data within Eurojust? Who outside Eurojust will have access? Note: no need to mention entities that may have access in the course of a particular investigation (e.g. OLAF, EO, EDPS).]</p>	<p>The data will be only accessible to the members of the network.</p>
11.	<p>Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?</p> <p>[E.g. processor in a third country using standard contractual clauses, a third-</p>	<p>The only exchange of personal data with third states is done with regard to the establishing of observership of prosecutors, judges, investigative judges of associated third States (currently: NO, CH and Serbia).</p>

Nr.	Item	Description
	country public authority you cooperate with based on a treaty. If needed, consult DPO for more information on how to ensure safeguards.]	
12	<p>General description of security measures, where possible.</p> <p>[Include a general description of your security measures that you could also provide to the public.]</p>	Data will be processed and stored in the Eurojust secure ICT environment, with restricted access only on the need to know basis.
13.	<p>For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the data protection notice:</p> <p>[While publishing the data protection notice is not strictly speaking part of the record, doing so increases transparency and adds no administrative burden, since it already exists.]</p>	Data protection notice attached to this record and published on EJ website.



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DATA PROTECTION NOTICE

Regarding the processing of personal data in the context of the contact/distribution list of the members of the European Judicial Cybercrime Network (EJCN)

1. Context and Controller

On 9 June 2016 the European Judicial Cybercrime Network (EJCN) was established by Conclusion No 10025/16 of the Council of European Union. The Network was established with the objective of facilitating the exchange of expertise and best practices, enhancing cooperation between the competent judicial authorities when dealing with cybercrime, cyber-enabled crime and investigations in cyberspace, and fostering dialogue to ensure the rule of law in cyberspace.

The EJCN meets, in principle, twice a year at the Eurojust premises in The Hague. Members of the EJCN contribute to the Network's meetings and other activities based on their professional expertise and experience. The Council of the European Union, the European Commission, Eurojust, Europol's European Cybercrime Centre and the European Judicial Network are observers to the EJCN.

The processing of personal data of the members of the network, is subject to Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (hereinafter – Regulation (EU) 2018/1725).

The data controller is the Head of the Casework Unit and can be contacted via the email address operations@eurojust.europa.eu.

2. What personal information do we collect, for what purpose, under which legal bases and through which technical means?

Types of personal data

The personal data processed (which includes full name, surname, office address, corporate email and corporate telephone number) belongs to the Members of the Network of EU Member States and of associated third States (prosecutors, judges, investigative judges).

The categories of data stored are the ones used to verify, subscribe and grant access to the EJCN Restricted Area (RA) and to enable outreach towards and within the Network (e.g. via RA, e-mails, physical meetings etc.).

Purpose of the processing

The purpose of processing the personal data is to keep the contact list of the members of the network on the EJCN's RA (restricted web space serving as a repository of non-operational data for



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members of the network) to maintain an exchange of non-operational information with the members of the network.

Legal basis

Processing is necessary for the performance of tasks in the public interest or in the exercise of official authority vested in the Union institution or body (Art. 5 (1) (a) of the Regulation (EU) 2018/1725) and (d) consent for sharing the contact data among the members of the Network.

Please note that you have the right to withdraw your consent at any time. To do that, please contact the data controller via operations@eurojust.europa.eu and we will do what is technically and organisationally possible to accomplish your request as soon as possible.

Technical means

We collect this information via email from your national authority, respective National Desk at Eurojust and/or from you directly. We store those data in Eurojust secure ICT environment with restricted access to duly authorised post holders of Eurojust on the need-to-know basis.

3. Who has access to your personal data and to whom is it disclosed?

The processor of the personal data is the EJCEN support team, comprised of authorised Eurojust post holders. The data will be only accessible to the members of the network.

4. How do we protect and safeguard your information?

The information is electronically stored in Eurojust authenticated area – EJCEN's RA and Microsoft Outlook's dedicated mailbox accessible by EJCEN's support team. All IT tools at Eurojust are developed/used according to a standard set of security and are thoroughly tested accordingly, to ensure robustness and reliability.

5. How long do we keep your personal data?

The data contained in the contact list are reviewed and updated every twelve (12) months. The data collecting will continue for the duration of the existence of the network.

As soon as Eurojust is notified about the changes of the position or personal details of a person, the data in the list are updated, or if no longer necessary, deleted. The e-mail providing this information is kept, until the next verification exercise takes place (once a year).

6. How can you verify, modify or delete your information?

You have the right to access, rectify or erase or restrict the processing of your personal data or, where applicable, the right to object to processing or the right to data portability in line with Regulation (EU) 2018/1725. Any such request should be directed to the data controller by using the following email address: EJCEN@eurojust.europa.eu



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7. Contact information

In case of queries regarding the processing of personal data Eurojust Data Protection Officer can be contacted via email at dpo@eurojust.europa.eu.

8. Recourse

You have the right of recourse to the European Data Protection Supervisor (EDPS) via email: edps@edps.europa.eu or following the link: (https://edps.europa.eu/data-protection/our-role-supervisor/complaints_en).