



## Data protection notice for processing of personal data in the context of lists of contact points for the functioning of the EJN

### 1. Context and Controller

As the EJN Secretariat collects and further processes personal data, it is subject to Regulation 2018/1725. Collection and processing of personal data in the context of lists of contact points for the functioning of the EJN in the Member States, EJN Associated and Candidate Countries, in non-EU Member States, and in relation with other judicial Networks and partners are under the responsibility of the Controller, who is the Secretary to the European Judicial Network and can be contacted by using the following e-mail address: [\*\*EJN@eurojust.europa.eu\*\*](mailto:EJN@eurojust.europa.eu).

### 2. What personal information do we collect, for what purpose, under which legal bases and through which technical means?

#### *Legal basis of the processing*

The legal basis for the processing operations on personal data is Regulation 2018/1725 and in particular Article 5(1)(a) (b) or (d) thereof and Council decision 2008/976/JHA of 16 December 2008 on the European Judicial network.

#### *Specific purpose of the processing and technical means*

Personal data are collected and further processed for the purpose of maintaining a list of full details and photos of the contact points in each Member State (Art. 7 of the Council regulation 2008/976/JHA of 16 December 2008 on the European Judicial Network, ), EJN Candidate Country, EJN Associated Countries, and to maintain a list of full details of the contact points other EJN non EU countries, for the functioning of the EJN.

Your personal data are provided through the submission of your personal data via a dedicated email or the EJN Secretariat ([EJN@eurojust.europa.eu](mailto:EJN@eurojust.europa.eu)), personal e-mails of the staff of the EJN Secretariat or on paper.

The information is processed by Eurojust post holders and transferred to an isolated secure system (Data Management System) under the responsibility of the Controller or in ad hoc restricted areas (password protected) of the EJN Website.

#### *Types of personal data*

Personal data of EJN Contact Points or partners or networks can relate to the following data categories:

- a) Identification data: name, surname;
- b) Function;
- c) Contact details (e-mail address, business telephone number, mobile telephone number, fax number, postal address, company and department, country of residence, internet address);



- d) Signature.

### 3. Who has access to your personal data and to whom is it disclosed?

For the purpose detailed above, access to your personal data is given to the following persons, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with European Union law:

- a) Eurojust post holders processing payments or missions or IT related services. Access restrictions apply based strictly on need to know basis.
- b) Bodies charged with a monitoring, checks audit and investigation or inspection tasks in application of European Union law (e.g. internal audits, European Court of Auditors and EPPO, European Anti-fraud Office – OLAF, EU Ombudsman, the European Data Protection Supervisor, and in case of litigation, data may be transferred to the European Court of Justice)
- c) Other EJM contact points or judicial authorities may access personal data of EJM contact points or EJM participant lists in the restricted area of the EJM website or upon request submitted to the EJM Secretariat.

### 4. How do we protect and safeguard your information?

To ensure security of processing data, the EJM Secretariat provides that the access to the Contact Point lists is restricted to Eurojust personnel who is involved in the given EJM activity (e.g. meeting, working group, funding, trainings) and on a need to know basis.

### 5. How can you verify, modify or delete your information?

In case you wish to verify which personal data is stored on your behalf by the Controller, have it modified, corrected, or deleted, or restrict the processing, or object to it or to exercise the right to data portability, please make use of the following email address: [EJM@eurojust.europa.eu](mailto:EJM@eurojust.europa.eu) by explicitly describing your request. Any correction of your personal data will be taken into consideration from the data protection point of view.

Identification data of individuals can be corrected at any time. In the context of the grant procedure, factual data can only be rectified or updated up to the submission deadline. Information that would change the nature of the grant application cannot be changed after the submission deadline, since this would compromise the evaluation and award procedure. Special attention is drawn to the consequences of a request for deletion, as this may lead to an alteration of the eligibility and selection criteria of the grant and lead to rejection.

### 6. How long do we keep your personal data?

We keep personal data related to contact points for the functioning of the EJM in the Member States, EJM Associated and Candidate Countries, in non-EU Member States, and in relation with other judicial Networks and partners as long as long as the EJM Secretariat is not informed of any changes from the appointing authority concerned.

### 7. Contact information



You have the right to access, rectify or erase or restrict the processing of your personal data or, where applicable, the right to object to processing or the right to data portability in line with Regulation 2018/1725.

Any such request should be directed to the Controller, by using the following e-mail address: [EN@eurojust.europa.eu](mailto:EN@eurojust.europa.eu) by explicitly specifying your request.

You may also contact the Data Protection Officer of Eurojust via email: [dpo@eurojust.europa.eu](mailto:dpo@eurojust.europa.eu).

## 8. Recourse

You have the right to lodge a complaint to the **European Data Protection Supervisor** ([https://edps.europa.eu/data-protection/our-role-supervisor/complaints\\_en](https://edps.europa.eu/data-protection/our-role-supervisor/complaints_en)) if you consider that your rights under Regulation 2018/1725 have been infringed as a result of the processing of your personal data.